



GUIDELINES FOR COMPLETING THE IJ REFERENCE FORM 2017

Guidance for the Candidate

The IJ reference form assists the developing of candidates by receiving precise feedback from their peers, providing specific criteria for the jury chairman making the assessment process easier, and assisting the IJSC with recommendations for appointments.

Before you arrive at the event, inform the Jury Chairman (who must be an International Judge) that you will request a reference from him or her. The Jury Chairman should have received blank forms from World Sailing, but can also obtain additional copies from World Sailing, if necessary. The Jury Chairman will complete the form and forward it to the World Sailing office. If you have a close personal relationship or financial association with the Jury Chairman and consider that you may have a Conflict of Interest, please notify the World Sailing office **before** you arrive at the event.

The form will be used in accordance with World Sailing Regulation 31.12.1(d) which states that at least 3 completed forms are required for application for IJ status. Only forms completed by a Jury Chairman who is also an International Judge, shall be valid for consideration. You are entitled to a copy of the form, which you may request directly from the Jury Chairman or the World Sailing office once received.

Q. If I did not ask the Jury Chairman for a reference at the regatta, may I ask for one now to support my application?

A. No. The IJ reference form has always shown the requirement for the jury chairman to be notified prior to the start of a regatta that a reference form is requested and for the reference to be completed during the regatta. The IJSC may reject a reference form if it is satisfied that the jury chairman was not informed of the request for a reference before the event.

Q. Regulation 31 only requires 3 reference forms to be submitted. The process may result in many more than that being sent to World Sailing – is that ok?

A. Yes.

Q. I have a reference form with a negative appraisal. Will that prevent me from becoming an IJ?

A. The IJSC evaluates each IJ application following the requirements in Regulation 31. The assessment process is intended to identify strengths and weaknesses in the development of a Race Official. When the candidate's development is demonstrated by a series of forms, which may be both negative and positive, the IJSC looks for a clear indication of the judge's progress towards IJ standard across the assessments. World Sailing requires there to be evidence of consistent performance at IJ standard and it may be that a negative reference is regarded as evidence of inconsistency. The IJSC uses all of this information in its recommendation process.